



7612 W North Avenue  
 Elmwood Park, IL 60707  
 Phone (708) 452-4242  
 Fax (708) 452-4122



## TENANT INFORMATION FORM

*Fully complete and return this form to the management company as soon as possible so that we have both regular and emergency contact information on file for you.*

**Tenant Information (for each adult listed on the lease)** (use reverse side if more than two)

**Current Address** \_\_\_\_\_

**Tenant #1**

**Tenant #2**

Full name \_\_\_\_\_  
 Social Sec# \_\_\_\_\_  
 Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Home Ph# (        ) \_\_\_\_\_  
 Work Ph# (        ) \_\_\_\_\_  
 Cell/pager (        ) \_\_\_\_\_  
 Name employer \_\_\_\_\_  
 Address employer \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

(        ) \_\_\_\_\_

(        ) \_\_\_\_\_

(        ) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Other Occupant Information**

(required to confirm occupancy and for security)  
 (use reverse side if more than three)

Full name \_\_\_\_\_  
 Age \_\_\_\_\_

Full name \_\_\_\_\_  
 Age \_\_\_\_\_

Full name \_\_\_\_\_  
 Age \_\_\_\_\_

**EMERGENCY CONTACTS**

(list emergency contacts below)

Name \_\_\_\_\_  
 Ph#1 (        ) \_\_\_\_\_  
 Ph#2 (        ) \_\_\_\_\_

Name \_\_\_\_\_  
 Ph#1 (        ) \_\_\_\_\_  
 Ph#2 (        ) \_\_\_\_\_

**Vehicle Information**

**Veh #1**

**Veh #2**

Make/model \_\_\_\_\_  
 Color \_\_\_\_\_  
 License plate# \_\_\_\_\_  
 Where park      STREET      DRIVEWAY      GARAGE

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

STREET      DRIVEWAY      GARAGE

**Pet Information (list all pets):** \_\_\_\_\_

**RETURN THIS FORM TO:**

**CORTLAND PROPERTIES, INC.  
 7612 W NORTH AVENUE  
 ELMWOOD PARK, IL 60707  
 FAX# 708-452-4122**